

Suggestions for MUSE Applicants

[Click here for link to RFP and Rubric](#)

Intellectual merit

- 1) Providing specific venues for expected publications, performances, presentations, etc. is more compelling than general statements about expected number of publications, etc.
- 2) It is helpful to contextualize projects/outcomes by referring to Departmental Standards (if you feel limited for space in the proposal you can keep it brief but expand on this in your CV by including language that explains this).
- 3) Describe the importance of the proposed project to the discipline - it is not enough to say "this work is important" - must also explain how/why it is important.
- 4) It is also important to have some of the scholarly outcomes apply to students

Role of Student(s) and role/qualifications of mentor

- 1) Highlight any specific skills/learning outcomes that students will develop as a result of the MUSE program.
- 2) A strong mentoring plan describes how mentors will train mentees to achieve the described learning objectives over the course of the MUSE program.
 - a) Mentoring plans can include learning outcomes, meeting schedules, methods of instruction/learning, and methods of assessment/progress.
- 3) Be sure that the CV clearly highlights any information relevant to mentorship of past students (both in MUSE and otherwise)
- 4) If you have more than one student, include a clear rationale for why you need two (e.g., any potential synergy between students, etc.)
- 5) Are there other faculty in your department also doing MUSE? If so there may be potential synergy here too (joint meeting, joint journal clubs, etc.).

Broader Impacts

- 1) Be explicit (as possible) if student mentee(s) is/are from an underrepresented group in the discipline, at the College, or in MUSE, or are a first-generation college student.
- 2) Be explicit (as possible) if faculty-student collaboration in this discipline is underrepresented in past MUSE programs OR the faculty member did not receive MUSE funding last year.

Suggestions for Student Applicants:

- 1) You should consult with your faculty mentor as you are developing your application.
- 2) Explain why you are interested in the scholarly project and in the MUSE program.
- 3) Describe any background experience you have (this can be related course work, prior work with the faculty member, prior work on a similar project, etc.).
- 4) Describe how participating in MUSE will help you to reach your personal and professional goals (e.g. career, professional school, etc.). Remember that the MUSE program hosts many professional development sessions (resume writing, poster making,

fellowship/scholarship sessions) that you can attend in addition to completing your scholarly work/project!

- 5) The MUSE program encourages participants from a diverse range of backgrounds. If you identify with an underrepresented group (in your field, school, etc), then you are also welcome to share this in your application. Feel free to talk with your faculty mentor about this as you develop your application.